# **Application form**



# Trade Effluent - FOG (Fats, Oils & Grease) Licence

Application for a trade effluent licence / licence review to control FOG related trade effluent discharges to sewer arising from activities at a Food Service Establishment under Section 16 of the Local Government (Water Pollution) Acts, 1977 and 1990, as amended.

Please refer to the **Guide to completing the application form** on page 6 of this document when completing the form.

If completing this form by hand, please use **BLOCK CAPITALS** and black ink.

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	Technical Data Sheets/Specifications (if applicable)  Application fee of €380. Cheques or Bank Drafts should be made payable to Uisce Éireann and sent to															
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Lice	nce Applications	5														

Licence Applications Uisce Éireann PO Box 860 South City Delivery Office Cork City

## **Licence Application Fee**

Payment of €380 can be made by Cheque or Bank Draft made payable to Uisce Éireann. For electronic payments details of Uisce Éireann's bank account are below.

Bank Name AIB

Account Name UISCE ÉIREANN

Short Account Name Uisce Éireann

Address DAME STREET

**IBAN** IBAN IE09 AIBK 9333 8464 3080 81

BIC AIBKIE2D
Account Number 64308081
Sort Code 93-33-84
Currency EUR

Please quote the Reference Number provided by Uisce Éireann on the transaction. Failure to do so could delay the processing of your payment and application.

If you have any queries in relation to this application please contact Uisce Éireann.

**Telephone:** 1800 278 278 **Email:** dischargetosewer@water.ie

#### Disclosure of information

The European Communities (Access to Information on the Environment) Regulation 2007, as amended, states that every person has a right to access environmental information held by a public authority. The Freedom of Information Act 2014, is to enable members of the public to obtain access, to the greatest extent possible consistent with the public interest and the right to privacy, to information in the possession of public bodies.

This includes discharge licences (and associated applications) held by Uisce Éireann. Uisce Éireann may refuse to provide access to records held by it, in so far as it is permissible by law, including where the information was provided to Uisce Éireann with the understanding that it is to be treated as confidential or where it is commercially sensitive.

The Applicant is requested to identify all information submitted with the application which is to be treated as confidential or commercially sensitive and is requested to identify the grounds on which the information may be categorised as such. Uisce Éireann shall, at its discretion, make the final determination on whether any aspect of the application is to be regarded as confidential or commercially sensitive.

Any personal data you provide will be treated in accordance with GDPR requirements. For more information on how and why Uisce Éireann processes personal data, please visit www.water.ie/privacy-notice/.

# False or misleading information

It is an offence under the Local Government (Water Pollution) Act 1977 (as amended), to knowingly submit false or misleading information in the licence application and an Applicant is liable to a fine on summary conviction of such an offence.

# **Guide to completing the Trade Effluent FOG Licence Application form**

## **Section A** Application and Applicant Details

- **Question 1** Please indicate the purpose of the application.
- **Question 2a** Please enter the UÉ account number related to your premises at which the trade effluent is proposed to discharge to sewer.
- **Question 2b** Water Point Reference Number (WPRN) is a unique number assigned to every single water services connection in the country. The WPRN is prominently displayed on correspondence received from Uisce Éireann, and can be found on water bills, previous connection offers, or previous enquiries in relation to the site. Existing customers and brownfield sites should have a WPRN. New customers are not required to answer this question. Please enter the WPRN number related to the premise at which the trade effluent is proposed to discharge to sewer.
- **Question 2c** Please enter the application reference number sent by email and displayed on screen upon completion of the webform.
- **Questions 3** This question requires the applicant to identify themselves, their postal address, VAT number if applicable and to provide their contact details.
- **Question 4** If the applicant has employed a consulting engineer or an agent to manage the application on their behalf, the agent's address and contact details should be recorded here.
- **Question 5** Tick whether it is the principle point of contact or the agent who should receive future correspondence in relation to the application.

## **Section B Site and Operation Details**

- **Question 6** This is the name of the premises requiring the FOG licence for which this application is being made.
- **Question 7** This is the premises address requiring the FOG licence for which this application is being made.
- **Question 8** This is the Eircode of the premises. You can use the Eircode Finder on www.eircode.ie to obtain an Eircode.
- **Question 9** This is the Local Authority where the premises is located.
- **Question 10** Please identify the sector(s) from which the discharge will be generated. This information will provide Uisce Éireann with a general indication of the effluent characteristics likely to be encountered at the premises.

#### **Section C Effluent Details**

- **Question 11** Estimate the volume of water discharged per day.
- **Question 12** Please provide details of control measures for FOG before discharge. Indicate if mechanical/passive grease trap(s) are in place.
- **Section D Documentation** Please provide all information as listed.
- **Section E Declaration** Please review the declaration, sign, and return the completed application form to Uisce Éireann by email or by post using the contact details provided.