

# Application form

## Single premises - domestic water and/or wastewater connection



This form should be completed by applicants seeking a new or upgraded water and/or wastewater connection to Irish Water infrastructure. If completing this form by hand, please use BLOCK CAPITALS and black ink.

Please refer to the **Guide to completing the application form** on page 5 of this document when completing the form.

**\* Denotes mandatory/ required field. Please note, if mandatory fields are not completed the application will be returned.**

### Section A | Applicant details

1 **PCE Reference Number (if applicable):**

2 **\*Applicant details:**

Registered company name (if applicable):

Trading name (if applicable):

Company registration number (if applicable):

If you are not a registered company/business, please provide the applicant's name:

\*Contact name:

\*Postal address:

\*Eircode:

Telephone:

Mobile:

Email:

3 **Agent details (if applicable):**

Contact name:

Company name (if applicable):

Postal address:

Eircode:

Telephone:

Email:

## Section B | Site Details

4 **\*Site address:**

5 **\*Irish Grid co-ordinates of site:** Eastings (X)  Northings (Y)   
Eg. co-ordinates of GPO, O'Connell St., Dublin: E(X) 315,878 N(Y) 234,619

6 **\*Local Authority:**  
Local Authority that granted planning permission (if applicable):

7 **\*Planning reference** (current reference and any previous planning reference that may be applicable):

Note: The development must have full planning permission before this form is submitted, or enter "EXEMPT" for exempted developments.

8 **\*Planning Permission Granted Date:**  /  /

9 **\*Type of premises:** New  Existing

9.1 If 'Existing', please specify existing use of premises:

9.2 If 'Existing', please provide WPRN (if known):

## Section C | Water connection details

10 **\*Is there an existing connection to public water mains at the site?** Yes  No

10.1 If yes, is this application for an additional connection to the one already installed? Yes  No

10.2 If yes, is this application to increase the size of an existing water connection? Yes  No

11 **\*Is this application for a new water connection?** Yes  No

12 **\*Approximate date water connection is required:**  /  /

13 **\*What diameter of water connection is required to service the development?**  mm

## Section D | Wastewater connection details

- 14 **\*Is there an existing connection to a public sewer at the site?** Yes  No
- 14.1 If yes, is this application for an additional connection to one already installed? Yes  No
- 14.2 If yes, is this application to increase the size of an existing connection? Yes  No
- 15 **\*Is this application for a new wastewater connection?** Yes  No
- 16 **\*Approximate date that wastewater connection is required:**  /  /
- 17 **\*What diameter of wastewater connection is required to service the development?**  mm

## Section E | Supporting documentation

**Please provide clear and legible versions of the following documents (all mandatory):**

Site location map: A site location map to a scale of 1:1000, which clearly identifies the land or structure to which the application relates. The map shall include the following details:

- The scale shall be clearly indicated on the map.
- The boundaries shall be delineated in red.
- The site co-ordinates shall be marked on the site location map.

## Section F | Declaration

I/We hereby make this application to Irish Water for a water and/or wastewater connection as detailed on this form.

I/We understand that any alterations made to this application must be declared to Irish Water.

The details that I/we have given with this application are accurate.

I/We have enclosed all the necessary supporting documentation.

Any personal data you provide will be stored and processed by Irish Water and may be transferred to third parties for the purposes of the water and/or wastewater connection process. I hereby give consent to Irish Water to store and process my personal data and to transfer my personal data to third parties, if required, for the purposes of the connection process.

If you wish to revoke consent at any time or wish to see Irish Water’s full Data Protection Notice, please see <https://www.water.ie/privacy-notice/>

Signature:

Date:

 / 
 
 / 
 



Your full name (in BLOCK CAPITALS):

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Irish Water will carry out a formal assessment based on the information provided on this form. Any future connection offer made by Irish Water will be based on the information that has been provided here.

Please submit the completed form to [newconnections@water.ie](mailto:newconnections@water.ie) or alternatively, post to:

**Irish Water**  
**PO Box 860**  
**South City Delivery Office**  
**Cork City**

Please note that if you are sending us your application form and any associated documentation by email, the maximum file size that we can receive in any one email is 35MB.

**Please note, if mandatory fields are not completed the application will be returned.**

Irish Water is subject to the provisions of the Freedom of Information Act 2014 (“FOIA”) and the codes of practice issued under FOIA as may be amended, updated or replaced from time to time. The FOIA enables members of the public to obtain access to records held by public bodies subject to certain exemptions such as where the requested records may not be released, for example to protect another individual’s privacy rights or to protect commercially sensitive information. Please clearly label any document or part thereof which contains commercially sensitive information. Irish Water accepts no responsibility for any loss or damage arising as a result of its processing of freedom of information requests.

## Guide to completing the application form

This form should be completed by applicants requiring a water and/or wastewater connection to Irish Water infrastructure.

### Section A | Applicant details

- Question 1:** Please state the Pre-Connection Enquiry (PCE) reference number provided during the Pre-Connection Enquiry Phase if applicable.
- Question 2:** This question requires the applicant or company applying for a connection to identify themselves, their postal address, and to provide their contact details.
- Question 3:** If the applicant has employed a consulting engineer or an agent to manage the application on their behalf, the agent's address and contact details should be recorded here.

### Section B | Site details

- Question 4:** This is the address of the site requiring the water/wastewater service connection and for which this application is being made.
- Question 5:** Please provide the Irish Grid co-ordinates of the proposed site. Irish grid positions on maps are expressed in two dimensions as Eastings (E or X) and Northings (N or Y) relative to an origin. You will find these coordinates on your Ordnance Survey map which is required to be submitted with the application.
- Question 6:** Please identify the Local Authority that is dealing with your planning application, for example Cork City Council.
- Question 7:** Please provide the planning reference number granting planning approval for your proposed development.
- Question 8:** Please provide the planning permission granted date.
- Question 9:** Please advise whether this application relates to a new or existing building.
- Question 9.1:** In the case of an existing building, please indicate the previous use of the building.
- Question 9.2:** Water Point Reference Number (WPRN) is a unique number assigned to every single water services connection in the country. The WPRN is prominently displayed on correspondence received from Irish Water, and can be found on water bills, previous connection offers, or previous enquiries in relation to the site. Existing customers and brownfield sites should have a WPRN. New customers are not required to answer this question.

### Section C | Water connection details

- Question 10:** Please indicate if a water connection already exists for this site.
- Question 10.1:** Please indicate if this application is for an additional connection to one already installed.
- Question 10.2:** Please indicate if an upgrade or upsize to an existing water connection is required.
- Question 11:** Please indicate if a new water connection is required.
- Question 12:** Please indicate the approximate date that the proposed connection to the water infrastructure will be required.
- Question 13:** Please indicate what diameter of water connection is required to service this development.

## Section D | Wastewater connection details

**Question 14:** Please indicate if a wastewater connection already exists for this site.

**Question 14.1:** Please indicate if this application is for an additional wastewater connection to one already installed.

**Question 14.2:** Please indicate if you are proposing to upgrade the wastewater connection to facilitate an increased discharge.

**Question 15:** Please indicate if a new wastewater connection is required.

**Question 16:** Please specify the approximate date that the proposed connection to the wastewater infrastructure will be required.

**Question 17:** Please indicate what diameter of wastewater connection is required to service this development.

## Section E | Supporting documentation

Please provide additional information as listed.

## Section F | Declaration

If you are completing this form online, please review the declaration and tick the box to indicate that you agree with the declaration before submitting the form.

If you have downloaded this form from the Irish Water website or received by post, review the declaration, sign, and return the completed application form to Irish Water by email or post using the contact details provided in Section F.



