

**Role:** Occupational Health and Safety (OHS) Advisor  
**Area:** People & Safety  
**Sub-Area:** Health, Safety, Quality and Environment (HSQE)  
**Location:** Kilkenny  
**Duration:** Permanent  
**Salary:** Grade E (€45,312 - €67,968)\*  
**Ref:** 68PS23

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Uisce Éireann is Ireland's national regulated water utility and is responsible for providing water and wastewater services throughout Ireland. Our mission is to ensure all of our customers receive a clean, safe and reliable supply of drinking water and have their wastewater collected and safely returned to the environment. We will protect the health and well-being of the people of Ireland, protect the environment in all our activities and support Ireland's social and economic growth through appropriate investment in water services.

#### **The Role:**

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The HSQE area is responsible for ensuring & supporting compliance with company, national & European level health, safety, quality & environmental standards for Uisce Éireann. The team provides governance and specialist advice across the business areas and manages the maintenance and assurance of the quality, environment and energy management systems to ensure appropriate HSQE compliance with regulatory requirements.

The Occupational Health and Safety area is responsible for the development and implementation of a three dimensional approach to the management of occupational health, safety and well-being at Uisce Éireann. This group is also responsible for the co-ordination and planning of strategies for each of its peer areas and supporting the HSQE manager in the overall development of the HSQE strategy. This group will gather, co-ordinate, analyse and trend key HSQE performance reports for the HSQE manager and other key stakeholders. In addition this area will support the governance of the Work Safe Home Safe action plans across Uisce Éireann and drive the implementation of the Leadership and Safety Culture Pillar under our Work Safe Home Safe Framework.

Reporting directly to the OHS Specialist, the OHS Advisor is responsible for providing comprehensive occupational, health and safety advice and support, at all levels within the business, to facilitate the systematic identification, evaluation, control and monitoring of risks; to contribute to the development and implementation of HSQE policies and procedures to ensure compliance with our safety management system, legislation and strategic business objectives.

The OHS Advisor will be a point of contact for Occupational Health and Safety expertise, supporting the implementation of the integrated management system at a local level, assisting employees, managers and contractors.

## Main Duties and Responsibilities:

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- Support the implementation of Occupational Health and Safety plans, policies and procedures in their respective area/region to ensure compliance with all applicable Uisce Éireann specific regulations.
- Support OHS specialists and employees by providing OHS advice and guidance to assist them to comply with Uisce Éireann OHS requirements and safety management system.
- Communicate new OHS plans, policies and procedures in respective areas/ regions to ensure compliance with all applicable Uisce Éireann specific regulations.
- Support the communication of OHS strategies, programmes etc regionally.
- Work collaboratively with the OHS Specialist, Occupational Health and Safety team in reviewing feedback on the implementation of HSQE plans and supporting the implementation of adjusted HSQE plans as required.
- Keep up to date with developments in OHS legislation and industry best practice.
- Provide teams with OHS practical support in effective OHS management of the day to day operations of the area/ region to support and promote a safe, healthy and environmentally friendly working environment.
- Ensure that any processes conducted at an area/ regional level incorporate appropriate OHS standards and regulations.
- Conduct audits and inspections of work activities and equipment as required /as per regulatory requirements, report on findings and check compliance with corrective and preventive actions.
- Support and track all hazard identification/risk assessment/incident investigation processes for the respective area/ region.
- Responsible for supporting the OHS specialists in ensuring that statutory reporting of accidents is undertaken in accordance with current legislation.
- Provide OHS reports and key area/ regional metrics as required to the Occupational Health and Safety Manager/s in relation to OHS aspects of Uisce Éireann's work in their respective region/ area.
- Work with 3rd party contractors and any other relevant parties to ensure adherence to OHS policies where relevant.
- Support the tracking of all Occupational Health and Safety incidents, analyse trends and work closely with the OHS specialist to identify opportunities for improvement (i.e. action plans, 'Lessons Learnt').
- Provide communication and guidance to teams on OHS matters as required, and ensure training and coaching on OHS policies and accident/injury prevention is provided to managers and their teams where required.
- Support the OHS manager /l OHS Specialists as required implementing the OHS plans and procedures for a diverse workforce.
- Assist in the identification, discussion, and development of Uisce Éireann-wide programmes and initiatives designed to prevent accidents and incidents in the work place. Promote occupational health and safety programs and awareness. Liaise and collaborate with functional managers to support all activities.
- Provide support and advice on OHS matters to all business functions within Uisce Éireann.
- Support the development of methodologies to monitor safe systems of work and ensure compliance in respect of Incident Reporting and Investigation.
- Liaise with various parts of the business to devise, implement, maintain and update OHS plans, policies and procedures.

- Support the development, maintenance, monitoring and revising of OHS plans by interfacing with various key stakeholders within the Uisce Éireann business.
- Support all business areas to ensure all construction activity undertaken on behalf of Uisce Éireann is in accordance with our safety management system.
- Support all Operational teams to ensure that operational, maintenance and repair activities are undertaken in compliance with health and safety standards and our safety management system.
- Responsible for duties under the Construction Regulations, including:
  - Carry out role of safety advisor as per the construction regulations.
- Responsible for carrying out any other duties deemed necessary and/or required by the OHS Manager/ OHS Specialist.

### **Knowledge, Skills and Experience:**

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- Third Level Qualification in Occupational Health and Safety or equivalent
- Minimum of 3 years working in a OHS position or other relevant position
- Knowledge of Health and Safety legislation and ability to interpret and translate such information into business policy and procedures
- Working knowledge of HSQE management systems, aspects and controls
- Previous experience of delivering Health and Safety training and delivering professional presentations coupled with demonstrating relevant operational awareness and experience is an advantage
- Strong IT experience essential, particularly the use of MS Excel for report generation and analysis of data
- Strong interpersonal, written and verbal communication skills
- Ability to act as an advocate for the development and implementation of change
- Full clean driving licence
- Experience working within Water Services and/ or other Utilities preferred

Applications, including current Curriculum Vitae, should be emailed to the following address stating the job title and reference number in the subject line of your email: [careers@water.ie](mailto:careers@water.ie).

The closing date for receipt of applications for this vacancy is **6<sup>th</sup> June 2023**. Please note that applications submitted after this closing date will not be accepted.

\*Please be advised that if successful you will be placed on the salary range based on your skills and experience. Please note the Market reference point (midpoint) of the range is generally the upper end of the offer where someone is deemed to be fully competent to take on the duties of the role, and leaves room for the employee to progress through the pay range as their experience develops further.

**Uisce Éireann is an equal opportunities employer.**

***We are committed to providing a diverse and inclusive place of work and have a robust strategy and framework called ibelong to enable this. We are an equal opportunity employer and through our recruitment process we welcome and***

*encourage applications from interested and suitably qualified individuals regardless of gender, age, racial or ethnic origin, membership of the traveller community, religion or beliefs, family or civil status, sexual orientation/gender identity or disability*